

Dear Woodstock Parent:

This letter is to confirm acceptance of your child's application to Camp Woodstock's 2008 season. A two-part memorandum of balance due is enclosed. Please return one copy of it along with your balance due by May 1, 2008. If you need another copy of the memorandum, please call the camp office.

To make registration as efficient as possible, please review the following items.

### WOODSTOCK MAILING

Please mail back to our camp office by May 1, 2008:

1. completed memorandum of balance due
2. the check or credit card number for your total balance due
3. the letter to my leader from camper and parent

### CAMPER'S MEDICAL FORM

Please bring the completed form with you on registration day. ***We cannot accept your child without it and please do not send it in advance.*** The camper's physical must be within two years of the camp date. Please be sure the medical form is filled out in its entirety with emergency contact information completed and physician's signatures in both the physical exam box **AND** the box relating to medications.

### HOW ARE THE CABIN ASSIGNMENTS MADE?

The camp management takes responsibility for the assignment of campers to their cabins. We try our best to honor the request for **one bunkmate of the same age** as indicated on the registration card, but **each bunkmate pair must request each other** in order to be placed together. To be considerate of other campers, **only one request per camper is allowed**. If you list multiple requests on the registration card, we will **pick one and if that camper has also selected your child, they will be bunked together**. We are unable to change cabin assignments on the day of registration. Cabin assignments will not be given out prior to check-in.

***Cliques destroy cabin unity – new friends enhance it!***

### CAMPER'S MEDICATIONS

- In accordance with State of CT health standards, every over-the-counter and prescription medication administered in camp must be accompanied by a written physician's order. Only those medications listed on the medical form may be given by the camp nurse. Any medicine brought to camp must be in its *original* container and must be labeled with the child's name. Please be aware that vitamins, nutritional supplements, herbal remedies and medicated ointments or creams are considered to be medications and must be accompanied by a written physician's order. Unclaimed medications will be destroyed one week after the Summer Camp session ends.

### HORSELOVER PROGRAM

Check the enclosed flyer for cost, etc. Limited availability. Please get this application with payment in as soon as possible to insure a spot.

We are ***EAGERLY*** looking forward to another great summer, and we are glad to share it with your child. Please review the information in this bulletin about Camp Woodstock and call us at the camp office if you have any questions.

Michael Sherman, Director  
YMCA Camp Woodstock

### **CHECK-IN PROCEDURE.**

As you enter camp, you will be directed to park by a staff or board member and directed to the check in tables in Pop's Lodge. **Check in will be done at tables arranged alphabetically. Boys and girls will check in together according to last name.** Once you have checked in, **the camper and parent** will proceed to the nurse where medications and medical forms are collected. Next, you will leave Pop's Lodge for the cabin to meet the counselors at the cabin.

### **WHAT ABOUT MEDICAL CARE?**

Camp Woodstock has a registered nurse in residence at the Health Center. A nearby physician is on call 24 hours a day. In the case of minor illness, parents are informed only if the camper is confined in the health center for more than 24 hours. If you plan a vacation or are away for a weekend, please notify camp of the temporary address and telephone.

### **WHO PAYS FOR MEDICAL CARE?**

It is the responsibility of the parents to carry adequate insurance coverage in case of injury or illness to their children while at camp.

### **CLOTHING LIST**

Located on the back of the name tape order blank. Leave your valuables at home, along with IPODS, cell phones, electronic games, etc. The camp is not responsible for lost or stolen items. Sandals are not recommended and there are some activities in which they will not be permitted.

### **WHAT I SHOULD BRING TO CAMP?**

A suggested list of equipment is enclosed in this mailing. Personal belongings should be plainly marked for identification. An order blank for name tapes, marking pencils, and name transfers is also enclosed. **Please do not bring cell phones, IPODS or electronic games. They will be confiscated and returned at check out.** The camp provides mountain bikes for those campers choosing that activity. If you bring your own bike or other sports equipment it will be locked up at all times, and will only be allowed out during that activity period. **The camp is not responsible for lost or stolen items.** We do not recommend bringing expensive equipment to camp. All belongings should fit under the bunk (13 inch clearance).

### **DO NOT BRING!**

Candy, soda and snacks in the cabin lead to arguments, rodents and litter. **PLEASE DO NOT BRING OR SEND THEM LATER.** Snacks and sodas may be purchased at the camp store but will not be allowed in the cabins. Chewing gum is not permitted because of the possible damage to tables, cabin floors and dishwashers. There are some other basic items that SHOULD be left at home. These include IPODS, cell phones, skateboards, electronic games, portable TV's or other electrical appliances. Knives and hatchets SHOULD NOT be brought to camp.

***Any camper bringing weapons, alcohol or illegal drugs will immediately be sent home and a police report filed.***

### **ARE CAMP T-SHIRTS AVAILABLE?**

For your convenience, the trading post will be open during check-in and checkout. You may purchase t-shirts at this time as well as sodas, ice cream and snacks.

### **WHAT RELIGIOUS OBSERVANCE OR INSTRUCTION IS GIVEN?**

We sing grace at meals, share vespers each evening and cabin reflections at the end of each day. Our Sunday chapel service includes readings from the Bible and emphasizes the personal application of positive character traits in the Judeo-Christian context of the YMCA. Our "CHoRR" values of Caring, Honesty, Respect, and Responsibility are central themes.

## STAYOVERS

Campers enrolled for more than one session consecutively may either remain at camp (\$60 fee) or return home with parents to return the next day. A day trip is taken by stayovers to a water park, movie or other local attraction. **The stayover permission form needs to be sent back to the camp office before June 1.**

## WHAT IS THE BEST WAY TO KEEP IN TOUCH WITH CAMPERS?

You and your camper want to hear from each other. You are likely to get more mail if you pack stamped, self-addressed cards or envelopes. Send a cheerful note to your camper often, but avoid mentioning how much he or she is missed at home. The staff will encourage campers to write home once each session. Please address all mail as follows: Camper's Name, Cabin Number, YMCA Camp Woodstock, 42 Camp Rd. Woodstock Valley CT 06282

You may also check out our web-site at [www.campwoodstock.org](http://www.campwoodstock.org). Click on Camp Woodstock. Pictures of campers, menus and activities are posted daily. It's a fun way to keep in touch with what's going on at camp. **Family members only** may send a one-way e-mail. Please check our website for details. Any email received before 9:00AM will be distributed during rest hour that same day.

## WHEN SHOULD I PLAN TO ARRIVE?

Each period of camp will open with check in beginning *promptly* at 1:00PM on Sunday. Arriving Campers will not be checked in prior to this time! **The busiest check in time is 1:00-2:00PM; planning your arrival for later will cut your waiting time considerably.**

Campers arriving for one week B sessions (1B, 4B) should arrive between 1:00 – 1:30PM. All Teen Adventure Trip campers should arrive between 1:00 – 2:00PM on their scheduled arrival day.

## CHECKOUT POLICY

**Camp closes on Saturday mornings and campers are checked out 9:00AM.** Any deviation from the checkout schedule must be approved by the Camp Director well in advance. Staff will direct you to the checkout tables upon your arrival. Camp can only release children to their parents or legal guardians unless a written note is sent to us by the parents with other instructions.

## WHAT ABOUT LAUNDRY?

Laundry service will be provided only for campers staying more than two weeks. If this service is desired, a laundry bag must be sent to camp with the camper's name clearly marked on the outside. The laundry charge is subtracted from the camper's trading post account. Laundry fees usually range from \$5 to \$8.

## WHAT ABOUT LOST AND FOUND?

Unclaimed clothing is brought to the Program Lodge for checkout the last morning of camp. Please check there and the cabin clothesline before you leave camp. **Lost and found articles are kept one week after the last day of each session before being donated to charity.**

## IS THERE A NEED FOR SPENDING MONEY AT CAMP?

Camp operates a Trading Post with snacks, t-shirts, stamps, soda and various sundries available. For most campers \$15 per week, deposited in the Trading Post bank, is sufficient. There will also be white t-shirts for sale (or you can bring your own) for tie-dyeing during arts and crafts. Overdraft will not be allowed, so please discuss with your child his/her needs.

Camper expenses are recorded on a Trading Post card kept by the Trading Post Manager. Camp management limits the amount that may be spent daily on candy. Trading Post money may be deposited when submitting the balance of camp fees or may be deposited upon arrival at camp.

## **REFUND/CANCELLATION POLICY**

- \* **Refund Policy** - The **deposit** of \$200 per session, per camper is for the purpose of securing your child's reservation at camp and as such is neither refundable nor transferable. The balance of the camp fee is due May 1st. Any refund of the balance will only be considered upon written request clearly stating the special circumstances (medical, emergency, etc.) why the camper is unable to attend camp. A camper leaving camp before the end of the session for medical (not homesickness or behavior) or emergency reasons will receive a pro-rated refund for the days missed.
- \* No reservations or cancellations will be taken by phone as written documentation is necessary to complete a registration as well as to authorize a cancellation.
- \* There will be no refunds if a camper leaves during the session except for injury or illness (not homesickness). In the case of injury or illness, a refund will be made upon receipt of a written request and only on a pro-rated basis.
- \* A camper sent home for disciplinary reasons is not subject to a refund.

## **WHAT ARE THE DIRECTIONS TO CAMP?**

Camp Woodstock is located in Woodstock Valley, CT.

From Interstate 84 east take Exit 73 (Route 190) and turn right on 190, proceeding approximately 3 miles through Union to the junction of route 171. Turn Right on Route 171 and travel about 2 miles to the junction of Route 197. Veer left on Route 197 and follow it about 2 miles to Route 198, turn right. Our camp sign is located on Camp Road, which is one mile on the left side of Route 198. Proceed down Camp Road to the main camp, which is the third entranceway on the left. You will be met by camp staff. A map to the camp is located on the camp brochure.

From Interstate 84 west take Exit 74 (Route 171) and turn left at the end of the exit. Take your next left and cross over the interstate. At the stop sign turn right onto 171 and proceed 2.3 miles and stay on Rt. 171 as it takes a left turn. You'll travel a little over two miles when the road will fork, and you'll take a left onto route 197. Then follow the directions above to camp.

## **THE CAMP TELEPHONE**

The camp telephone number is (860) 974-1336. We discourage phone calls primarily because they so often tend to initiate or nurture problems of homesickness. Also, with so many campers and only a few lines, we need to limit telephone traffic. But of course, if you have an emergency at home or have any reason to be concerned about your camper, do call. One of the staff will be happy to talk to you, deliver a message and if appropriate, the camp director, counselor or camper will return your call.

## **ARE THERE VISITING DAYS?**

For campers signed up for one or two weeks only, there are no visiting days. For campers staying more than two consecutive weeks, parents may come on the Sunday between sessions.

## **CAMP POLICY ON TIPPING**

Tipping is not in the best interest of either the camp or the counselor. A thank you letter to the counselor or a donation to the campership fund in a counselor's name tells the director of a job well done and helps send a needy child to camp.

## **CAMPER CONDUCT**

YMCA Camp Woodstock is dedicated to the enhancement of the personal well-being of everyone in their relationship to God, other persons and themselves. Campers whose conduct jeopardizes these ideals may be sent home at the discretion of the camp director without a refund.

## **OUT OF CAMP TRIPS**

Campers choosing hiking, fishing, mountain biking or horseback riding will travel by vehicle driven by approved YMCA staff to local areas. Those campers staying between sessions will travel to a local picnic area. Campers in the LIT program take a bus for a camping trip to Vermont and for a one-day trip to the beach.